

OLYMPIC VIEW WATER AND SEWER DISTRICT
Regular Business Meeting of
August 1, 2022

Commissioner John Elsasser called the meeting to order at 5:30 p.m. In attendance were John Elsasser, Lora Petso, Fanny Yee, Kelly Boswell, Bob Danson, and Emily Guildner.

ANY ADDITIONS OR CHANGES TO THE AGENDA

There were no changes to the agenda.

PERSONS TO BE HEARD

There were no persons to be heard.

CONSENT AGENDA

- a) Sign the Regular Meeting Minutes of July 5, 2022
- b) Approve the Regular Meeting Minutes of July 18, 2022
- c) Approve the Maintenance Vouchers #22-466 through #22-488 for \$80,261.94
- d) Approve the Capital Vouchers #22-489 and #22-490 for \$25,490.52
- e) Approve Shut-off List
- f) Approve Payroll

Action: Motion to approve the consent agenda as presented.

Moved: Fanny Yee

Second: Lora Petso

Passed: Unanimously approved

ADMINISTRATION SERVICES MANAGER'S REPORT

- a) Six-month Budget to Actual & Cash Position
The June budget to actual was presented and reviewed. Current expenses are at 49% of the budget.
- b) Water Sales History
Staff presented the history of water consumption for the district. June was the lowest since 2010 and May was the record low since 1985. Water sold from January through July was the lowest again since 1985 when the district started keeping track.

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c) 2022 Job Descriptions

Returning agenda item. Staff is asking for Board approval on 2022 Job Descriptions.

Action: Motion to approve the 2022 Job Descriptions for all CBA employees.

Moved: John Elsasser

Second: Fanny Yee

Passed: Unanimously approved

d) Town of Woodway Fair – August 6th

The Board was informed of the Town’s annual fair. The district will have a booth and two staff members will be attending on behalf of the district.

e) Town of Woodway/Twin Maple Sewer Meeting – Saturday August 27th

Eric Faison the Town of Woodway’s Administrator has asked district staff if they would present the facts on the cost of providing sewer to the Twin Maples area. The residents have reached out asking the town to aid in the process. Staff will be presenting on September 21 at the Town Hall.

OPERATIONS MANAGER’S REPORT

a) UIC Well Resolutions to Surrounding Entities

This item was tabled.

b) Edmonds City Council Update

Bob Danson informed the Board that he is working on attending a meeting.

c) Staffing Update

The Board was notified of the new hire for the district.

d) 2020 Watermain Replacement Project Update

The watermain project is moving fast now that the contractor has started and the good weather.

e) UIC Wells / PFAS update

Bob Danson gave a report on the ongoing efforts with PFAS and UIC Wells.

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ATTORNEY'S REPORT

Noel Treat introduced himself to the Board.

COMMISSIONER'S REPORT

Commissioner Petso – PWB Legislators Event

Lora Petso discussed groundbreaking events when it came to funding from PWB.

EXECUTIVE SESSION

At 6:25 pm the Board went into Executive Session Pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee for five (5) minutes. There was no action taken.

EXECUTIVE SESSION

At 6:31 pm the Board went into Executive Session Pursuant Pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee – Interim General Manager Discussion.

A motion was made to pay out of class pay of 10% of their salaries to both Bob Danson and Kelly Boswell for their continued joint management of the district effective 6.22.2022 and will not apply during times of vacation or sick leave.

Moved: John Elsasser
Second: Fanny Yee
Passed: Unanimously approved


NEXT BOARD MEETING

The next regular scheduled meeting is Monday August 15, 2022.


The meeting adjourned 6:50 pm.

Transcribed by Kelly Boswell

APPROVED



John Elsasser, President



Fanny Yee, Vice-President



Lora L. Petso, Secretary