

**OLYMPIC VIEW WATER AND SEWER DISTRICT**  
**Regular Business Meeting of**  
**December 5, 2022**

Commissioner John Elsasser called the meeting to order at 5:30 p.m. In attendance were John Elsasser, Fanny Yee, Lora Petso, Kelly Boswell and Bob Danson.

**ANY ADDITIONS OR CHANGES TO THE AGENDA**

Table the minutes of November 21, 2022

**PERSONS TO BE HEARD**

Shawn Kroon, HDR Rate Consultant.

**CONSENT AGENDA**

- a) Sign the Regular Meeting Minutes of November 7, 2022
- b) Approve the Regular Meeting Minutes of November 21, 2022 - tabled
- c) Approve the Maintenance Vouchers #22-731 - #22-749 for \$27,916.10
- d) Approve the Capital Voucher #22-750 for \$19,666.25
- e) Approve Shut-off List
- f) Approve Payroll

Action: Motion to approve the consent agenda without the Minutes of November 21, 2022.

Moved: Lora Petso

Second: Fanny Yee

Passed: Unanimously approved

**GENERAL MANAGER'S REPORT**

- a) Capital Purchases – SCADA Upgrades  
The General Manager reviewed proposed SCADA changes by the consultant. The Board authorized staff to move ahead with the proposed changes.
- b) Last Wednesday Storm Event Update  
The Board was updated on the events of the large storm that hit the area.
- c) Operations Manager Recruitment Update  
Interviews have been scheduled with six candidates.

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**ADMINISTRATION SERVICES MANAGER'S REPORT**

a) 2023 Budget

There was additional discussion on the 2023 O&M and Capital Plan with the Board after the presentation at the meeting on November 7th. Shawn Kroon attended the meeting. Staff is requesting a 6.5% water increase and a 3% sewer increase for 2023. After much discussion, the Board directed staff to prepare the new rates and present them at the next meeting.

b) 2023 Conference Schedule

Action: Motion to approve the 2023 Conference Schedule.

Moved: Lora Petso

Second: John Elsasser

Passed: Unanimously approved

**ATTORNEY'S REPORT**

There was no attorney's report.

**COMMISSIONER'S REPORT**

There were no comments for the Board.

**NEXT BOARD MEETING**


The next regular scheduled meeting is Monday December 19, 2022.

The meeting adjourned at 6:42 p.m.

Transcribed by Kelly Boswell

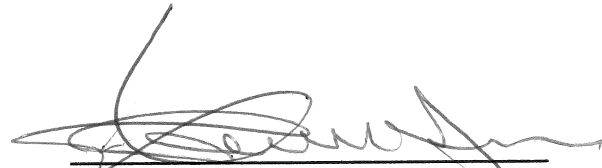
APPROVED

**OLYMPIC VIEW WATER AND SEWER DISTRICT**  
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John Elsasser, President



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Fanny Yee, Vice-President



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Lora L. Petso, Secretary