

**OLYMPIC VIEW WATER AND SEWER DISTRICT**  
**Regular Business Meeting of**  
**January 3, 2023**

Commissioner John Elsasser called the meeting to order at 4:30 p.m. In attendance were Lora Petso, John Elsasser, Fanny Yee, Kelly Boswell, and Bob Danson.

**ELECTION OF OFFICER POSITIONS FOR 2023**

John Elsasser discussed Board position for 2023. John made a motion to elect the following positions:

- Lora Petso, President
- Fanny Yee, Vice President
- John Elsasser, Secretary

Action: Motion to approve the Election of Officers for 2023 Board positions.

Moved: John Elsasser

Second: Fanny Yee

Passed: Unanimously approved

**ANY ADDITIONS OR CHANGES TO THE AGENDA**

There were changes made to the minutes and a Shut-off List was added.

**PERSONS TO BE HEARD**

There were no persons to be heard.

**CONSENT AGENDA**

- a) Sign the Regular Meeting Minutes of November 21, 2022
- b) Sign the Regular Meeting Minutes of December 5, 2022
- c) Approve the Regular Meeting Minutes of December 19, 2022
- d) Approve the 2022 Maintenance Vouchers #22-785 through #22-798 for \$16,805.45
- e) Approve the 2023 Maintenance Vouchers #23-003 through #23-007 for \$90,557.69
- f) Approve the 2022 Capital Vouchers #22-799 and #22-800 for \$8,458.80
- g) Approve Shut-off List
- h) Approve Payroll

Action: Motion to approve the consent agenda as corrected.

**OLYMPIC VIEW WATER AND SEWER DISTRICT**  
**Regular Business Meeting of**  
**January 3, 2023**

Moved: John Elsasser  
Second: Fanny Yee  
Passed: Unanimously approved

**GENERAL MANAGER'S REPORT**

- a) **Watershed Protection Plan Update**  
Olympic View is still updating the guidelines. There is a draft inventory of the contamination sites. Working through additional comments from the DOH. Hope to have a final draft by the next meeting.
  
- b) **Well Project Update**  
The County has survey comments that are minor but needs to be adjusted. DOH had yet to comment on the project. Reached out to our regional DOH reps who gave some preliminary comments and would like additional testing.
  
- c) **Personal Update**  
Having minor surgery on Thursday, January 12, 2023 and will be out of the office for a couple of days.

**ADMINISTRATION SERVICES MANAGER'S REPORT**

- a) **Sno-King Membership for 2023**  
Commissioner Petso recommended continuing the membership for 2023.
  
- b) **2023 Water Rates**

Action: Motion to approve Resolution 1136 – 2023 Water Rates

Moved: John Elsasser  
Second: Fanny Yee  
Passed: Approved by majority

- c) **2023 Sewer Rates**

Action: Motion to approve Resolution 1137 – 2023 Sewer Rates

Moved: John Elsasser  
Second: Fanny Yee

**OLYMPIC VIEW WATER AND SEWER DISTRICT**  
**Regular Business Meeting of**  
**January 3, 2023**

Passed:           Approved by majority

d)       Developer Extension 8104 220<sup>th</sup> ST SW – Adamant Homes – 7 SFR

Action:           Motion to approve application for DE: 8104 220<sup>th</sup> ST SW –  
Adamant Homes – 7 SFR

Moved:           Fanny Yee

Second:          John Elsasser

Passed:           Unanimously approved

**ATTORNEY’S REPORT**

There was no attorney report.

**COMMISSIONER’S REPORT**

Appreciation was conveyed for the new meeting time of 4:30 p.m. and for Commissioner Elsasser’s presidency tenure. Commissioner Petso requested a 2020 main replacement update.

Kelly Boswell left the meeting at 5:15 p.m.

**EXECUTIVE SESSION**

At 5:15 p.m. the Board contacted Noel Treat, Attorney and went into Executive Session pursuant to RCW 42.30.110(1)(g) to review the qualifications of an applicant for public employment for 15 (fifteen) minutes. Executive Session was extended at 5:30 p.m. and then again at 5:45 p.m. for 15 (fifteen) minutes each.

Action:           Motion to authorize the General Manager to execute an  
employment contract with the Bill Ward for Operations  
Manager.

Moved:           Lora Petso

Second:          John Elsasser

Passed:           Unanimously approved

**OLYMPIC VIEW WATER AND SEWER DISTRICT**  
**Regular Business Meeting of**  
**January 3, 2023**

**NEXT BOARD MEETING**

The next regular scheduled meeting is Tuesday, January 17, 2023.

The meeting adjourned 6:02 p.m.

Transcribed by Anne Backstrom.

APPROVED

\_\_\_\_\_  
Lora Petso, President

  
\_\_\_\_\_  
Fanny Yee, Vice-President

  
\_\_\_\_\_  
John Elsasser, Secretary