

OLYMPIC VIEW WATER AND SEWER DISTRICT
Regular Business Meeting of
November 21, 2022

Commissioner John Elsasser called the meeting to order at 5:30 p.m. In attendance were John Elsasser, Fanny Yee, Lora Petso, and Bob Danson.

ANY ADDITIONS OR CHANGES TO THE AGENDA

Under Information, Mr. Danson added an update for a main break.

PERSONS TO BE HEARD

There were no persons to be heard.

CONSENT AGENDA

- a) Sign the Regular Meeting Minutes of October 17, 2022
- b) Approve the Regular Meeting Minutes of November 7, 2022
- c) Approve the Maintenance Vouchers #22-699 through #22-727 for \$107,671.83
- d) Approve the Capital Vouchers #22-728 through #22-730 for \$257,980.51

Action: Motion to approve the consent agenda.

Moved: Fanny Yee

Second: Lora Petso

Passed: Unanimously approved

GENERAL MANAGER'S REPORT

- a) Developer Extension L-139 Braes Park (8021 230th ST SW, Edmonds)

Action: Motion to Authorize the General Manager to sign a Cash Performance Pledge Agreement to allow conditional acceptance of DE: L-139 Braes Park subject to a "no interest" clause being present.

Moved: Lora Petso

Second: John Elsasser

Passed: Unanimously approved

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b) Formal approval of the District Purchasing Manual Policy

It was discovered that the Policy was never adopted formally after the Board approved the Policy at a Board Meeting on 6/28/2019. Staff is asking the Board to approve the Policy by motion at this time.

Action: Motion to ratify and approve the District Purchasing Manual Policy

Moved: John Elsasser

Second: Fanny Yee

Passed: Unanimously approved

c) Board Meeting new start time

After discussion at the last Board meeting about changing the start time to be more in line with office hours. The Board has agreed to move the start time to 4:30.

Action: Motion to approve 4:30 p.m. as the new Board Meeting start time beginning January 2023.

Moved: John Elsasser

Second: Lora Petso

Passed: Unanimously approved

d) 2023 O&M and CIP Draft Budgets

A detailed discussion occurred, and more information will be brought before The Board at the next meeting.

e) Developer Extension and Capital Projects Update

Developer extensions are all in various stages of progress, with no new projects. The 2020 water main replacement went well. Pending are the plantings at Twin Maples. The well project is still at the permit phase. Waiting on County approvals.

f) Main break

Duty called at 6:30 a.m. Sunday, November 16, 2022 for water in the road at 238th and Edmonds Way. 6" DI pipe from 1974 had a full-circle break. Pipe was repaired and back in service.

ADMINISTRATION SERVICES MANAGER'S REPORT

Ms. Boswell is on vacation.

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ATTORNEY'S REPORT

There was no attorney's report.

COMMISSIONER'S REPORT

Commissioner Petso commented on the Public Works Board loan repayments.

EXECUTIVE SESSION

At 6:45 p.m. the Board called The District attorney Noel Treat and went into Executive Session pursuant to RCW 42.30.110(1)(i) to discuss potential litigation for fifteen (15) minutes. No action taken.


NEXT BOARD MEETING

The next regular scheduled meeting is Monday, December 5, 2022.


The meeting adjourned at 7:00 p.m.

Transcribed by Anne Backstrom

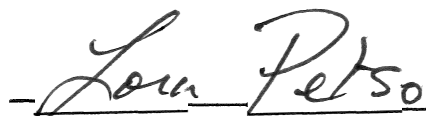
APPROVED



John Elsasser, President



Fanny Yee, Vice-President



Lora L. Petso, Secretary