

OLYMPIC VIEW WATER AND SEWER DISTRICT
Regular Business Meeting of
December 18, 2023

Commissioner Lora Petso called the meeting to order at 4:30 p.m. Also in attendance were John Elsasser, Fanny Yee, Bob Danson, Kelly Boswell, and Billy Ward. Noel Treat and Ryen Godwin attended telephonically.

ANY ADDITIONS OR CHANGES TO THE AGENDA

There were no changes to the agenda.

PERSONS TO BE HEARD

There were no persons to be heard.

EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i), the Board entered into an Executive Session to discuss potential litigation for fifteen (15) minutes. The Executive Session ended at 4:45 p.m. No action was taken.

At this time Noel Treat and Ryen Godwin left the meeting.

CONSENT AGENDA

- a) Approve the Regular Meeting Minutes of November 20, 2023
- b) Approve the Special Meeting Minutes of December 1, 2023
- c) Approve the Regular Meeting Minutes of December 4, 2023
- d) Approve the Maintenance Vouchers #23-698 through #23-725 for \$188,460.47
- e) Approve the Capital Vouchers #23-726 through #23-728 for \$14,207.89

Action: Motion to approve the consent agenda

Moved: Fanny Yee

Second: John Elsasser

Passed: Unanimously approved

GENERAL MANAGER'S REPORT

- a) Commissioner Recognition – Fanny Yee
The Staff and the Board spoke on behalf of Fanny's service to the district.
- b) Holiday Lunch
On Thursday, December 21, 2023 at noon the Managers are serving a chili lunch to staff.

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b) Wastewater Treatment, Disposal and Transport Addendum No. 5

The City of Edmonds is requesting to extend the Addendum due to ongoing delays with the Treatment Plant upgrade.

Action: Motion to authorize the General Manager to sign the Wastewater Treatment, Disposal and Transport Addendum No. 5.

Moved: John Elsasser

Second: Fanny Yee

Passed: Unanimously approved

ADMINISTRATION SERVICES MANAGER'S REPORT

a) SAO Entrance Conference

The entrance conference will be on December 19, 2023 at 2:30 p.m. via video conference. John Elsasser plans on attending.

OPERATIONS MANAGER REPORT

a) Westgate/Fremont Project

These two stations are in need of some general maintenance that staff can do in-house and use as a training program for new staff. This project could take up to two years.

Action: Motion to approve not-to-exceed \$22,000 for the Westgate/Fremont Project.

Moved: Lora Petso

Second: Fanny Yee

Passed: Unanimously approved

ATTORNEY'S REPORT

There was no Attorneys report.

COMMISSIONER'S REPORT

Commissioner Yee thanked the District. Commissioner Petso reported on the Public Works Board.

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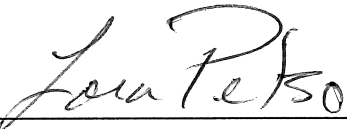
NEXT BOARD MEETING

The next regular scheduled meeting is Tuesday, January 2, 2024 at 4:30 p.m.

The meeting adjourned at 5:35 p.m.

Transcribed by Anne Backstrom


APPROVED



Lora Petso, President



Commissioner



John Elsasser, Secretary